**Annex 1 – Application form for Call for seed funding within and for EUTOPIA\_HEALTH consortium**

*This document is formatted in Calibri Light, font size 11, with 1.0 line spacing and 2 cm margins. Modifications to these settings (excluding tables, figures, and legends) are not permitted. Any additional pages beyond the limit will not be taken into account during the evaluation process. For each partner, Part A - Curriculum Vitae and Track Record of the Research Cluster Lead/Partner has a maximum limit of 3 pages per partner. If there are more than 3 partners, the total page limit is adjusted to 12, 15, etc. pages, depending on the number of partners. Part B –page limit-10 pages.*

|  |
| --- |
| The proposal contains two parts:* Part A – Curriculum vitae and track record of the research cluster partners
* Part B – Scientific proposal

The structure of this template must be followed when preparing your proposal. It is specifically designed to ensure that key elements of your planned work are presented clearly, allowing experts to effectively assess them against the evaluation criteria. Each of the sections aligns with a specific evaluation criterion. All italic text sections marked with grey will be removed.Please note that proposals will be evaluated as submitted, without consideration for potential improvements. This means that only proposals addressing all required aspects will be eligible for funding. Significant changes to the content, budget, or research cluster composition will not be possible after grant submission. |

###

**Proposal full title**

**PROPOSAL ACRONYM**

# **Cover Page**

|  |  |  |
| --- | --- | --- |
| **First and last name of the researcher\*** | **Name of the EUTOPIA\_HEALTH University** | **Country** |
| *Cluster lead* | *Widening University* |  |
| *Partner 1* | *University 1* |  |
| *Partner 2* | *University 2* |  |

*\*The number of partners given in the example above represents the minimal requested value. More partners can be included according to the general call guidelines.*

## **Abstract**

|  |
| --- |
| *[The abstract should provide a clear overview of the proposal's objectives, how they will be achieved, and their relevance. This summary will serve as a short description during the evaluation process. It must be concise and straightforward, without any confidential information. Please use plain text, avoiding formulas and special characters.* *There is a limit of 2000 characters (spaces and line breaks included).]* |

## **Scientific domains and subdomains:**

[ ]  Applied Medical Technologies, Diagnostics, Therapies

[ ]  Clinical or Health Psychology

[ ]  Health Economics

 Life Sciences Related to Health:

• [ ]  Biology

 [ ]  Chemistry

 [ ]  Environmental Sciences

 [ ]  (Bio)-Informatics

 [ ]  Mathematics

 [ ]  Physical Sciences

[ ]  Physical Education for Health

[ ]  Public Health

[ ]  Other (Inter- or transdisciplinary Health-related domains/subdomains):

*Type here the domain/subdomain*

**Keywords (max. 6):** *[enter any words you think give extra detail of the scope of your proposal (max 200 characters with spaces)]*

# **Part A (9 pages)**

## **Curriculum vitae and Track Record of the research Cluster Lead (max. 3 pages/research Cluster lead and partner)**

### **PERSONAL DETAILS**

*[Provide your personal details, your education and qualifications, current and previous relevant position(s), information on your key research achievements and professional recognition, and any additional information relevant in relation to the proposed project.]*

**First and last name:**

**Institutional e-mail address:**

**Researcher unique identifier(s) (such as ORCID, Research ID, etc.):**

**Education and key qualifications**

|  |  |
| --- | --- |
| DD/MM/YYYY  | *PhD* |
| *Name of Faculty/ Department, Name of University/ Institution, Country* |
|  |
| YYYY | *Master* |
| *Name of Faculty/ Department, Name of University/ Institution, Country* |

**Current position(s)**

|  |  |
| --- | --- |
| YYYY - YYYY  | *Current Position* |
| *Name of Faculty/ Department, Name of University/ Institution, Country* |

**Previous position(s)** *(if applicable)*

|  |  |
| --- | --- |
| YYYY - YYYY  | *Position held* |
| *Name of Faculty/ Department, Name of University/ Institution, Country* |

### **KEY RESEARCH CONTRIBUTIONS AND PROFESSIONAL RECOGNITION**

**Key research contributions**

*[Provide a list of up to ten research outputs that showcase how you have contributed to advancing knowledge in your field, with a focus on recent achievements (in the last 10 career years). These may include projects, publications, articles deposited on public preprint servers, books, book chapters, conference proceedings, datasets, software, patents, licenses, standards, start-up ventures, or any other output relevant to your field and proposed project. For each selected output, you may include a brief factual explanation of its significance, your role in its creation, and how it highlights your ability to successfully execute your proposed project.]*

**Professional recognition**

*[If applicable, provide a list of selected examples of notable peer recognition. These can include prizes, awards, fellowships, presentations at conferences, or any other significant recognition relevant to your research field and project. You may also include a brief explanation of the importance of each example.]*

### **ADDITIONAL INFORMATION**

*[You may provide additional context for your research career. This may include factual explanations of career breaks such as maternity or paternity leave, long term illness, national service, disability, clinical training, or alternative career paths, such as secondments, volunteering, part-time work, and transitions between sectors. Applicants should describe their involvement in citizen science projects, emphasizing leadership roles such as cluster lead. The narrative should cover key contributions like coordinating activities, fostering community participation, and managing data collection, along with project outcomes like increased public engagement and valuable research insights. The goal of this section is to ensure that any extra responsibilities, leadership roles, or commitments you have undertaken are acknowledged and considered in the evaluation process.]*

## **Curriculum vitae and Track Record of the research cluster Partner 1 (max. 3 pages)**

### **PERSONAL DETAILS**

*[Provide your personal details, your education and qualifications, current and previous relevant position(s), information on your key research achievements and professional recognition, and any additional information relevant in relation to the proposed project.]*

**First and last name:**

**Institutional e-mail address:**

**Researcher unique identifier(s) (such as ORCID, Research ID, etc.):**

**Education and key qualifications**

|  |  |
| --- | --- |
| DD/MM/YYYY  | *PhD* |
| *Name of Faculty/ Department, Name of University/ Institution, Country* |
|  |
| YYYY | *Master* |
| *Name of Faculty/ Department, Name of University/ Institution, Country* |

**Current position(s)**

|  |  |
| --- | --- |
| YYYY - YYYY  | *Current Position* |
| *Name of Faculty/ Department, Name of University/ Institution, Country* |

**Previous position(s)** *(if applicable)*

|  |  |
| --- | --- |
| YYYY - YYYY  | *Position held* |
| *Name of Faculty/ Department, Name of University/ Institution, Country* |

### **KEY RESEARCH CONTRIBUTIONS AND PROFESSIONAL RECOGNITION**

**Key research contributions**

*[Provide a list of up to ten research outputs that showcase how you have contributed to advancing knowledge in your field, with a focus on recent achievements (in the last 10 career years). These may include projects, publications, articles deposited on public preprint servers, books, book chapters, conference proceedings, datasets, software, patents, licenses, standards, start-up ventures, or any other output relevant to your field and proposed project.*

*For each selected output, you may include a brief factual explanation of its significance, your role in its creation, and how it highlights your ability to successfully execute your proposed project.]*

**Professional recognition**

*[If applicable, provide a list of selected examples of notable peer recognition. These can include prizes, awards, fellowships, presentations at conferences, or any other significant recognition relevant to your research field and project. You may also include a brief explanation of the importance of each example.]*

### **ADDITIONAL INFORMATION**

*[You may provide additional context for your research career. This may include factual explanations of career breaks such as maternity or paternity leave, long term illness, national service, disability, clinical training, or alternative career paths, such as secondments, volunteering, part-time work, and transitions between sectors. Applicants should describe their involvement in citizen science projects, emphasizing leadership roles such as cluster lead. The narrative should cover key contributions like coordinating activities, fostering community participation, and managing data collection, along with project outcomes like increased public engagement and valuable research insights. The goal of this section is to ensure that any extra responsibilities, leadership roles, or commitments you have undertaken are acknowledged and considered in the evaluation process.]*

## **Curriculum vitae and Track Record of the research cluster Partner 2 (max. 3 pages)**

### **PERSONAL DETAILS**

*[Provide your personal details, your education and qualifications, current and previous relevant position(s), information on your key research achievements and professional recognition, and any additional information relevant in relation to the proposed project.]*

**First and last name:**

**Institutional e-mail address:**

**Researcher unique identifier(s) (such as ORCID, Research ID, etc. ...):**

**Education and key qualifications**

|  |  |
| --- | --- |
| DD/MM/YYYY  | *PhD* |
| *Name of Faculty/ Department, Name of University/ Institution, Country* |
|  |
| YYYY | *Master* |
| *Name of Faculty/ Department, Name of University/ Institution, Country* |

**Current position(s)**

|  |  |
| --- | --- |
| YYYY - YYYY  | *Current Position* |
| *Name of Faculty/ Department, Name of University/ Institution, Country* |

**Previous position(s)** *(if applicable)*

|  |  |
| --- | --- |
| YYYY - YYYY  | *Position held* |
| *Name of Faculty/ Department, Name of University/ Institution, Country* |

### **KEY RESEARCH CONTRIBUTIONS AND PROFESSIONAL RECOGNITION**

**Key research contributions**

*[Provide a list of up to ten research outputs that showcase how you have contributed to advancing knowledge in your field, with a focus on recent achievements (in the last 10 career years). These may include projects, publications, articles deposited on public preprint servers, books, book chapters, conference proceedings, datasets, software, patents, licenses, standards, start-up ventures, or any other output relevant to your field and proposed project.*

*For each selected output, you may include a brief factual explanation of its significance, your role in its creation, and how it highlights your ability to successfully execute your proposed project.]*

**Professional recognition**

*[If applicable, provide a list of selected examples of notable peer recognition. These can include prizes, awards, fellowships, presentations at conferences, or any other significant recognition relevant to your research field and project. You may also include a brief explanation of the importance of each example.]*

### **ADDITIONAL INFORMATION**

*[You may provide additional context for your research career. This may include factual explanations of career breaks such as maternity or paternity leave, long term illness, national service, disability, clinical training, or alternative career paths, such as secondments, volunteering, part-time work, and transitions between sectors. Applicants should describe their involvement in citizen science projects, emphasizing leadership roles such as cluster lead. The narrative should cover key contributions like coordinating activities, fostering community participation, and managing data collection, along with project outcomes like increased public engagement and valuable research insights. The goal of this section is to ensure that any extra responsibilities, leadership roles, or commitments you have undertaken are acknowledged and considered in the evaluation process.]*

# **Part B (10 pages)**

## **Scientific proposal**

## **State of the art, Project Aim and Objectives**

## *[Explain the current state of the art in your field, identifying gaps or challenges that your project aims to address. Clearly define the aim and main objectives of the project. Highlight the originality and relevance of your project, but also the transdisciplinary approach of the project idea.]*

## **Capacity of Participants and Consortium**

*[This description should provide a comprehensive overview of the consortium's capacity related to the successful implementation of the research project. Describe the unique contributions which each partner brings to the project, demonstrating that each has a valid role and adequate resources to fulfil their responsibilities effectively. Highlight how the partnership brings together the necessary transdisciplinary knowledge required for the successful implementation of the project. Explain how the project will create synergies and new opportunities for the research cluster, that will contribute to advancing knowledge and drive innovative solutions in the field.]*

## **Detailed Research Plan**

*[Provide a comprehensive outline of the research activities, including timelines, existing resources, methodologies, specific tasks, and feasibility of the project.* *Explain the expected outcomes of the research, including any anticipated scientific advancements, practical applications, or contributions to knowledge.*

*Identify any potential risks or challenges that might arise during the project and describe the strategies you will use to mitigate them.*

*If the proposed work raises ethical, safety, or regulatory issues, please explain how they will be addressed (see Ethics section). The Cluster lead must ensure the project complies with European, national, and local regulations on ethical conduct in research, including adherence to the European Code of Conduct for Research Integrity (ALLEA). Briefly describe how equal opportunities and gender balance will be ensured for all participants, in accordance with national and European legal provisions. Efforts must be made to promote inclusiveness throughout all stages of the project.]*

## **Impact and Dissemination**

*[Outline the potential impact of the project in the health-related domains, within both the academic community and broader society, underlying the commitment to open science practices, fostering collaboration and transparency. Explain how project results will be disseminated, through publications, conferences, public outreach, and partnerships. Emphasize the value the project will bring to advancing knowledge and influencing the field, includi*ng commitment *to building the foundation of sustainable collaborative partnerships and setting the basis for joint European funding]*

## **Ethics**

[*The Cluster Lead is responsible for ensuring that the project proposal complies with the European Commission’s regulations as well as relevant national legislation available in Romania, Portugal and Slovenia regarding good conduct in scientific research, technological development, and innovation, including subsequent amendments and additions [[1]](#footnote-2). If the project’s domain requires specific approvals or accreditations, the Cluster Lead must ensure these are secured prior to the project's contracting phase. In cases where ethical aspects are unclear, evaluators may request additional clarifications from the applicant. Non-compliance with these requirements may result in the cancellation of funding or project approval.]*

## **Bibliography**

*[Include a list of 20 references cited in your proposal. This section is required but does not count toward the 10-page limit of Part B]*

## **Widening University research team**

*Include the researchers involved in the proposal in the table below. Include also the Cluster lead. The career stages are as defined in the Frascati 2015 manual:*

***Category A*** *– Top grade researcher: the single highest grade/post at which research is normally conducted.*

*Example: ‘Full professor’ or ‘Director of research’.*

***Category B*** *– Senior researcher: Researchers working in positions not as senior as top position but more senior than newly qualified doctoral graduates (IsCED level 8).*

*Examples: ‘associate professor’ or ‘senior researcher’ or ‘principal investigator’.*

***Category C*** *– Recognised researcher: the first grade/post into which a newly qualified doctoral graduate would normally be recruited.*

 *Examples: ‘assistant professor’, ‘investigator’ or ‘post-doctoral fellow’.*

***Category D*** *– First stage researcher: Either doctoral students at the IsCED level 8 who are engaged as researchers, or researchers working in positions that do not normally require a doctorate degree.*

*Example: ‘PhD students’ (without a PhD).]*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Title | First and last name | Gender | Institutional e-mail | Career Stage | Role in the project | Involvement in the project (person months) | Reference Identifier |
|  |  | [Woman] [Man] [Non-binary] |  | [Category A – Top grade researcher] [Category B – Senior researcher][Category C – Recognised researcher] [Category D – First stage researcher] | [Leading] [Team member]  |  | [ORCID] [Researcher Id] [Other - specify] |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

## **Budget for the proposal**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Widening University | Country | Direct costs | Indirect costs *(25% of the value of direct costs)* | Total |
| **Personnel Costs**(45-53 %) | **Logistics expenses** *(equipment is excluded)*(15-22 %) | **Travel costs**(2-4%) |
|  |  |  |  |  |  |  |

### *The percentages are indicative, and variations of, for example, 10-15 % are accepted to be reallocated between categories, depending on the project’s needs*

**Contact details**

The local contacts for Seed funding, responsible for managing the application process and addressing practical questions about the program, are:

* Babes-Bolyai University (Romania) - health.eutopia@ubbcluj.ro
* University of Ljubljana (Slovenia) - eutopia.health@uni-lj.si
* NOVA University Lisbon (Portugal) - nova.research@unl.pt
1. For references please consult:

[*erc.europa.eu/manage-your-project/ethics-guidance*](https://erc.europa.eu/manage-your-project/ethics-guidance)

[*ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/how-to-complete-your-ethics-self-assessment\_en.pdf*](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/how-to-complete-your-ethics-self-assessment_en.pdf)

[*legislatie.just.ro/Public/DetaliiDocument/52457*](https://legislatie.just.ro/Public/DetaliiDocument/52457)

[*diariodarepublica.pt/dr/detalhe/decreto-lei/80-2018-116673880*](https://diariodarepublica.pt/dr/detalhe/decreto-lei/80-2018-116673880)

[*www.unl.pt/sites/default/files/unl-codigo\_de\_etica.pdf*](http://www.unl.pt/sites/default/files/unl-codigo_de_etica.pdf) [↑](#footnote-ref-2)